CONFIDENTIALITY POLICY

At Deal Packaging 4 Investors ("DP4I", "we", "our" or "us"), confidentiality is one of the foundations of our business.

We understand that investors and landlords often share commercially sensitive, financially confidential and highly personal information with us before deciding whether to proceed with a transaction.

Protecting that information is essential to maintaining trust.

This policy explains how we approach confidentiality and what our clients can expect when working with us.

Our Commitment

We are committed to:

- Treating confidential information with respect.
- Using confidential information only for legitimate business purposes.
- Limiting access to confidential information to those who reasonably require it.
- Protecting commercially sensitive information.
- Protecting personal information in accordance with applicable data protection legislation.
- Maintaining appropriate physical and electronic security.
- Being transparent about when information may need to be disclosed.

Our objective is to create an environment in which investors and landlords can discuss their circumstances openly and with confidence.

What We Regard as Confidential Information

Confidential information may include, but is not limited to:

- Personal information.
- Financial information.
- Property ownership information.

- Investment strategies.
- Portfolio information.
- Purchase criteria.
- Funding arrangements.
- Proof of funds.
- Source of funds documentation.
- Commercial negotiations.
- Proposed purchase prices.
- Exit strategies.
- Business plans.
- Company structures.
- Trust arrangements.
- Pension investment information.
- Information relating to family offices or private investment structures.
- Any other information that would reasonably be regarded as confidential.

Confidentiality applies whether information is provided verbally, electronically or in writing.

Information We Receive From Investors

Investors frequently provide confidential information to enable us to identify suitable investment opportunities.

This may include:

- investment objectives;
- financial capacity;
- preferred investment sectors;
- preferred geographical areas;
- funding structures;
- borrowing arrangements;
- company information;
- investment timescales;

- due diligence documentation.

We will use this information only for purposes reasonably connected with providing our services.

Information We Receive From Landlords

Landlords may provide confidential information including:

- reasons for selling;
- financial circumstances;
- mortgage information;
- tenancy arrangements;
- portfolio details;
- property performance;
- future plans;
- commercially sensitive information regarding negotiations.

We recognise that many landlords approach us specifically because they wish to explore a confidential sale.

We treat these enquiries with appropriate discretion.

Confidential Property Disposals

One of the services offered by Deal Packaging 4 Investors is assisting motivated landlords who wish to explore an off-market or confidential sale.

Where appropriate, we will seek to minimise unnecessary publicity surrounding a proposed transaction.

However, confidentiality cannot always be guaranteed where disclosure is necessary to progress a transaction or comply with legal obligations.

Sharing Information

We only share information where reasonably necessary to provide our services.

Depending upon the circumstances, information may be shared with:

- solicitors;
- accountants;

- surveyors;
- valuers;
- lenders;
- mortgage brokers;
- compliance providers;
- anti-money laundering verification providers;
- other professional advisers authorised by the client.

Information is shared only to the extent reasonably necessary for the purpose concerned.

Information Shared Between Investors and Landlords

We recognise that successful property transactions require appropriate information to be shared between parties.

However, we do not automatically disclose all information we receive.

Commercially sensitive information belonging to one party will not normally be disclosed to another without appropriate authority unless disclosure is:

- reasonably necessary to progress the transaction;
- required by law; or
- necessary to prevent fraud or financial crime.

Professional Advisers

Where investors or landlords appoint professional advisers to act on their behalf, we may communicate with those advisers where appropriate and where we reasonably believe they have authority to act.

Examples include:

- solicitors;
- accountants;
- regulated financial advisers;
- mortgage brokers;
- private banks;
- family offices;

- pension administrators;
- company administrators.

Customer Due Diligence Information

Information obtained as part of our Customer Due Diligence procedures is treated with an enhanced level of care.

This may include:

- identification documents;
- proof of address;
- proof of funds;
- source of funds information;
- source of wealth information;
- company ownership structures;
- trust documentation;
- pension documentation.

Access to such information is restricted to those who reasonably require it.

Electronic Security

We take reasonable technical and organisational measures to help protect confidential information against:

- unauthorised access;
- accidental disclosure;
- alteration;
- misuse;
- loss;
- destruction.

Although no electronic system can guarantee absolute security, we seek to adopt appropriate safeguards proportionate to the nature of our business.

Physical Security

Where physical documents are retained, we seek to ensure they are stored securely and accessed only where reasonably necessary.

Documents are securely destroyed when they are no longer required, subject to applicable legal or regulatory retention requirements.

Legal Disclosure

There may be circumstances in which we are legally required to disclose information.

Examples may include:

- court orders;
- statutory obligations;
- anti-money laundering legislation;
- law enforcement requests;
- regulatory investigations.

Where the law permits, we will seek to handle such disclosures responsibly and proportionately.

Our Employees

At present, Deal Packaging 4 Investors is operated by its Directors.

Anyone working for or on behalf of Deal Packaging 4 Investors is expected to maintain confidentiality and handle information responsibly.

As the business grows, this expectation will apply equally to employees, consultants and contractors who have authorised access to confidential information.

Client Responsibilities

We also encourage investors and landlords to protect their own confidential information.

Examples include:

- using secure email where appropriate;
- verifying recipient details before sending documents;
- protecting passwords;

- informing us promptly if confidential information has been sent in error.

Our Philosophy

We believe confidentiality is not simply a legal obligation.

It is a commercial responsibility.

Many of our clients choose to work with Deal Packaging 4 Investors because they value discretion as much as speed and professionalism.

We regard that trust as something to be earned and maintained.

Changes to this Policy

We may amend this Confidentiality Policy from time to time to reflect changes in legislation, professional guidance or our business practices.

The latest version will always be published on this website.

Contact Us

If you have any questions regarding this Confidentiality Policy, please contact:

Deal Packaging 4 Investors

Email: **support@dealpackaging4investors.com**

Related Policies & Professional Standards

You may also find the following documents helpful:

- Privacy Policy
- Anti-Money Laundering (AML), Customer Due Diligence & Financial Crime Prevention Policy
- Conflicts of Interest Policy
- Investor Charter
- Landlord Charter
- The DP4I Promise

Last Updated: July 2026